Cost code list template

Project _____ **Job no.** _____ **Prepared by** _____ **Date** _____ **Page** _____

Division	Cost code	Description	Cost types used	Unit of measure	Notes

▾ pick one of the listed options · shaded columns are calculated (the Excel version fills them in for you)

Filled-in example

Every example row as it reads once complete. Use it as a sample to check your own against.

Division	Cost code	Description	Cost types used	Unit of measure	Notes
01	*01-100*	*Supervision & field staff*	*L*	*hrs*	
03	*03-310*	*Concrete crew*	*L*	*cy*	
06	*06-110*	*Wood framing*	*L,M*	*sf*	
09	*09-250*	*Gypsum board & finishes*	*L,M*	*sf*	
22	*22-000*	*Plumbing*	*S*	*ls*	*subcontracted*
26	*26-000*	*Electrical*	*S*	*ls*	*subcontracted*

How to fill it in