Schedule of values template

Project _____ **Job no.** _____ **Prepared by** _____ **Date** _____ **Page** _____

Item	Description of work	Cost codes	Scheduled value	Previous applications	This period	Materials stored	Completed & stored to date	%	Balance to finish	Retainage

▾ pick one of the listed options · shaded columns are calculated (the Excel version fills them in for you)

Excel version with formulas and drop-downs: constructelligence.co/guides/schedule-of-values

Filled-in example

Every example row as it reads once complete. Use it as a sample to check your own against.

Item	Description of work	Cost codes	Scheduled value	Previous applications	This period	Materials stored	Completed & stored to date	%	Balance to finish	Retainage
1	*General conditions*	*01-000*	*$386,000*	*$96,400*	*$18,600*	*$0*	*$115,000*	*29.8%*	*$271,000*	*$11,500*

How to fill it in