# Takeoff accuracy test

**Project** _____ **Job no.** _____ **Prepared by** _____ **Date** _____ **Page** _____

| Bid | Sheet set | Item | Unit | Manual qty | AI qty | Difference % | Missed? ▾ | Review minutes | Notes |
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▾ pick one of the listed options · shaded columns are calculated (the Excel version fills them in for you)

## Filled-in example

Every example row as it reads once complete. Use it as a sample to check your own against.

| Bid | Sheet set | Item | Unit | Manual qty | AI qty | Difference % | Missed? ▾ | Review minutes | Notes |
|---|---|---|---|---|---|---|---|---|---|
| *Test 1* | *Clean* | *Gypsum board partition* | *SF* | | | | | | |

## How to fill it in

## Options for the ▾ columns

- **Missed?:** Yes / No